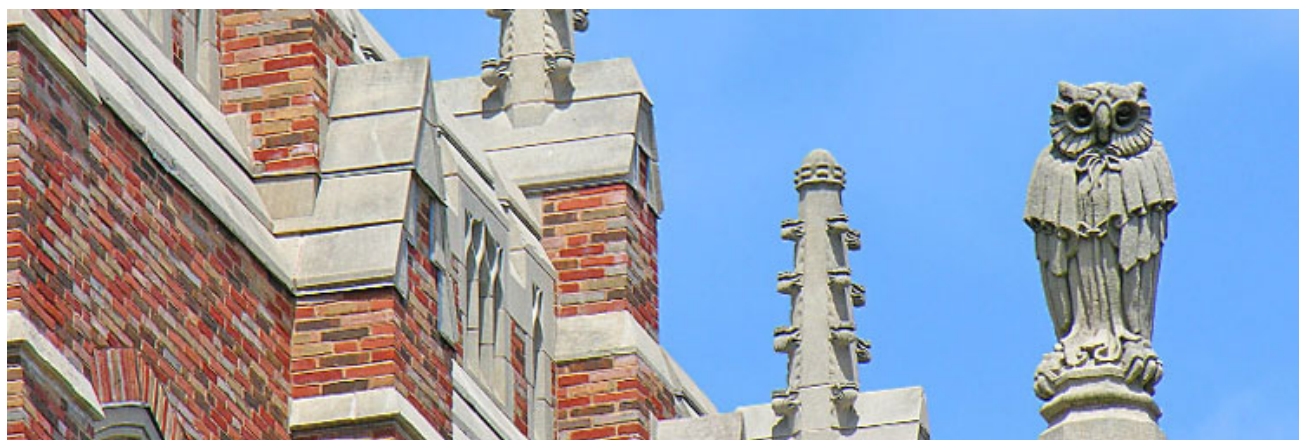


To view this email as a web page, go [here](#).

# OSP News & Updates

The [OSP News & Updates](#) is a bi-weekly e-newsletter published by the Office of Sponsored Projects (OSP) at Yale University. It is a subscription-based newsletter that provides OSP and sponsor updates and reminders, quick facts, guidance and training information in all aspects of sponsored projects administration. [Use this link to manage your OSP News & Updates subscription.](#)



## News Items Vol. 1, Iss. 3 | February 9, 2023

1. FY2023 Ruth L. Kirschstein National Research Service Award (NRSA) Stipends
2. NCURA January Campus Liaison Newsletter
3. Principles of Effort: Ask the Expert Additional Offering
4. Free Registration for NCURA Webinars
5. Sponsored Projects Training
6. Careers related to Research Administration



## 1. FY2023 Ruth L. Kirschstein National Research Service Award (NRSA) Stipends

Released on February 3rd, 2023, the National Institutes of Health have published, consistent with

the [Consolidated Appropriations Act 2023](#), updated stipend levels for fiscal year 2023. Training Related Expenses and Institutional Allowances for predoctoral and postdoctoral trainees and fellows reflect a moderate increase and the Tuition and Fees for all educational levels remain unchanged from the prior budget year. The full range of stipend adjustments for FY2023 is described in [NIH Guide Notice NOT-OD-23-076](#).

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## 2. NCURA January Campus Liaison Newsletter

View the [January 2023 NCURA Campus Liaison Newsletter](#) with information regarding upcoming NCUR events, resources, and content.

If you have any questions about NCURA, please feel free to reach out to Lisa Mosley at [lisa.mosley@yale.edu](mailto:lisa.mosley@yale.edu).

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## 3. Principles of Effort: Ask the Expert Additional Offering

Due to high demand, we are now offering a second session of [Principles of Effort: Ask the Expert](#) on **Thursday, February 23rd from 1:00 - 2:30 PM**. This live Zoom is an optional supplement to the Principles of Effort eLearning with an emphasis on Effort Certification. Subject Matter Experts will be expanding upon the course material by discussing Effort Certification case studies, Frequently Asked Questions, and audience Q&A. [Register via TMS](#).

Please come prepared with Effort Certification-related questions. You can also submit questions ahead of time to [Effort.Reports@yale.edu](mailto:Effort.Reports@yale.edu).

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## 4. Free Registration for NCURA



## Webinars

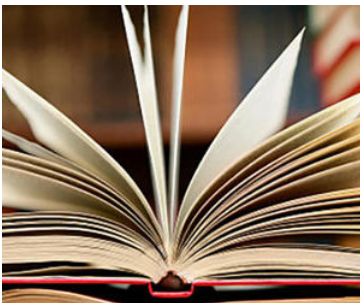
Free registration is available to members of the Yale community for two upcoming NCURA webinars: “**NSPM-33: Best Practices and Lessons Learned**” and “**Subawards: Sense and Sensibility.**”

Registration must be made in advance to attend each webinar. Registration instructions from NCURA are below:

“If the person registering for the extra login doesn’t already have an NCURA Profile, please have them [go here first to create a profile](#). They can then log in using the extra login link to register. When your colleagues register themselves, they will receive a confirmation email and should log in with their own NCURA username and password for the live webinar.”

- [Register for “NSPM-33: Best Practices and Lessons Learned”](#) taking place on 2/13 from 2-4:30pm
- [Register for “Subawards: Sense and Sensibility”](#) taking place on 2/16 from 2-4:30pm

For technical assistance email [ncura@commpartners.com](mailto:ncura@commpartners.com).



## 5. Sponsored Projects Training

[Visit Yale’s TMS site](#) for course descriptions and registration (*VPN required*).

\*Courses with an asterisk have had recent content edits.

### Virtual Instructor-Led Training (vILT) Spring 2023

- February 23: Principles of Effort: Ask the Expert
- March 1: Fly America Act & Open Skies Agreement
- April 4: Financial Reporting and Closeout\*
- April 18: IRES Proposal Development (PD)
- May 9: Industry Sponsored Clinical Trial Budgeting

- June 7: Fly America Act & Open Skies Agreement

#### Fall 2023

- July 11: Financial Reporting and Closeout\*
- August 2: Research Compliance Principles\*
- September 13: Fly America Act & Open Skies Agreement
- September 14: Principles of Effort: Ask the Expert
- September 26: Industry Sponsored Clinical Trial Budgeting
- October 10: Financial Reporting and Closeout\*

#### On-Demand [eLearning via TMS](#)

- Allocating Allowable Costs
- Clinical Trials: Create a Clinical Trial Record in PD
- Cost Transfer Principles
- Direct Charging of F&A Type Costs on Sponsored Awards
- Introduction to Sponsored Projects Administration (*coming soon*)
- Principles of Effort
- Export Compliance (CITI Program)
- IRES Proposal Tracking (PT) Overview
- Proposal Development (PD) for NIH RPPRs
- NIH K Award Fundamentals
- Other Support and Third-Party Agreements Library
- Subrecipient Basics and Monitoring
- What Research Staff Need to Know About Spending Sponsored Projects Funds\*

#### NCURA Webinars

View videos of recent National Council of University Research Administrators (NCURA) webinars by visiting the [Sponsored Projects Research Administrator Training webpage](#).

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## 6. Careers related to Research Administration

There are currently several job openings related to research administration across Yale. Please feel free



to share the below opportunities with eligible candidates. Referral awards of \$1,500 - \$2,000 are available for eligible staff. Please visit the [Employee Referral Program website](#) for details.

Openings:

**Senior Administrative Assistant** *(to be posted)*  
*Office of Research Administration*

The Senior Administrative Assistant will be an integral part of the Office of Research Administration (ORA) team, providing a high level of confidential administrative support to the Senior Associate Provost, Research Administration, as well as the overall ORA leadership team. Manages complex calendars, prepares domestic and international travel arrangements, creates job requisitions, arranges and prepares for meetings and conferences, processes expenses and financial transactions for ORA. Must be facile with learning new data management programs, and able to work independently with minimal supervision and demonstrate excellent judgement. In all work, supports ORA's diversity and inclusion values and commitments. You may contact the [hiring manager](#) if you are interested in the position.

**Subaward Manager** *(79170BR)*

*Office of Sponsored Projects*

Reporting to the Associate Director, Subaward Management, this position provides support to faculty and departmental staff regarding the drafting, administration and execution of outgoing subawards issued under grants and contracts. These duties involve interpretation of award terms and conditions, negotiating subaward terms and conditions, keeping abreast of changes in University policy, federal regulations, and sponsor requirements, as they relate to the creation and management of subaward agreements. In the execution of this role, the position acts as the primary manager for handling outgoing subaward related issues, advising/educating departmental personnel on sponsored award management policies, and sponsoring agency terms and conditions as they relate to subawards.

**Director, Office of Research Operations** *(78726BR)*

*Office of Research Enterprise Operations*

Reporting to the Senior Associate Provost, Research Administration, the Director will use strong



leadership and problem solving skills to assist in the daily operation of the office of Research Administration (ORA), including all offices under the ORA organization. Responsible for the identification of new regulatory requirements, working with other senior leaders to develop and implement appropriate responses. Provide leadership to and manage the Business Analysis and Reporting team with a focus on team development and service to the community, Develop a talent development plan for the organization. Coordinate and liaise with leaders in ORA as well as other areas of Compliance & Finance and the institution to effectively address cross-functional opportunities to improve research administration effectiveness and compliance. Serve as a resource and communication pathway for individuals within ORA and related research operations/administration areas. Lead ORA's involvement in technology systems implementations at the office and institutional levels. Serve as the primary coordinator for the institution's responses to Federal requests for comment and other formal communication with sponsoring agencies, and assist the Senior Associate Provost in managing the institution's participation in research-related associations. In partnership with the Senior Associate Provost develop, maintain and implement the strategic vision for ORA's mission and service delivery to the research community. Develop frameworks in conjunction with leaders in ORA to ensure each functional area is prepared to align practices with evolving Federal requirements. Provide subject matter expertise across research administration and compliance areas to leadership. Represent ORA in institutional meetings/initiatives as the Senior Associate Provost's proxy as needed.

**Sponsored Projects Specialist (78622BR)**

*Office of Medical Education - YSM Student Affairs - Student Research*

Under the general direction of the Associate Deans of Student Research, this position will support the Office of Student Research (OSR) mission within the Department of Medical Education. The position works closely with OSR leadership, and both internal and external colleagues to formulate and enact strategic plans related to OSR's funding sources (NIH T35 training grants, GA-sponsored stipend funds, and endowments). The position develops, implements, and maintains operational policies and procedures related to these funding sources and manages the related program communications thereof.

**Grants Administrator (78004BR)**

*Faculty Research Management Services Pre-Award*  
Reporting to the Associate Director of Pre-Award, this position has active oversight of externally sponsored proposals, assuring all are prepared, negotiated, and executed properly and in an expedited manner. Leads a team of staff devoted to the pre-award function who prepare and submit grant and contract proposals on behalf of central campus departments. Use high level analytical and database skills to monitor and report on trends, identify areas for consolidation, savings, and maximization of resources in support of Pre-Award administration.

**Financial Analyst 2 – BOOST (77019BR)**

*YSM - Financial Operations*

Under the direction of Yale School of Medicine (YSM) Central Administration Unit, conduct financial analysis in support of YSM departmental needs in the areas of accounting, financial management and reporting. Assist YSM business offices and YSM Central, as BOOST (Business Office Operational Support Team) support, with sponsored research administration, accounting, internal controls, clinical, other financial reporting needs and day-to-day business office functions as assigned. Assignments could be short or long-term depending on scope and work priorities and position could be covering multiple departments during the same timeframe. A successful candidate will have demonstrated business office experience, be self-directed and an independent problem solver.

**Post Award Analyst (79156BR)**

*Sponsored Projects Financial Administration*

The Post Award Analyst provides seasoned experience and service to University departments, as well as, guidance and second tier review of specific tasks to new and less experienced accountants within their respective team.

**Lead Contract Manager (77080BR)**

*Office of Sponsored Projects*

Reporting to one of the Office of Sponsored Projects (OSP) Directors, the Lead Contract Manager (CM)

provides support to faculty and administrators regarding the review and development of proposals as well as the negotiation, execution and administration of contracts, including research agreements, federal contracts / agreements, confidentiality agreements and material transfer agreements, and liaise with the Awards Team over the negotiation and execution of grant awards from private foundations.

**Assistant Director, Research Integrity (77537BR)**  
*Research Integrity Office*

Reporting to the Director, Research Integrity, this position will provide high-level support to faculty committees and senior institutional leadership related to the review and handling of allegations of research misconduct and other data integrity related inquiries and investigations, and will provide guidance and make recommendations to a variety of stakeholders regarding research integrity policies and processes.

Visit [Yale Careers Homepage](#) for more information.



Name of school or department and [Contact Email](#).

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