OSP News & Updates

The ***OSP News & Updates***, *published by the Office of Sponsored Projects, is a bi-weekly subscription-based newsletter that provides OSP and sponsor updates and reminders, quick facts, guidance and training in all aspects of sponsored projects administration.* [*Subscribe to OSP News & Updates*](#)[i]

Table of Contents

1 NATIONAL INSTITUTES OF MENTAL HEALTH (NIMH) CAREER DEVELOPMENT POLICY UPDATE

NIMH is updating their policy on the eligibility window criterion and language regarding the duration of support for the mentored K awards (i.e., K01, K08, K23).

NIMH previously established a policy ([NOT-MH-13-001](#)) limiting eligibility for mentored K awards (i.e., K01, K08, K23) to individuals who were within six years of completing their PhD or medical residency training at the time of application (either the initial or resubmission application). Under that policy, all time after the completion of degree requirements counted toward the six-year eligibility window and the window was not extended to account for time spent away from research.

To be consistent with the NIH-wide K99/R00 definition of "postdoctoral research experience" ([PA-20-187](#), [PA-20-188](#), and/or [PA-20-189](#)) and to provide additional flexibility to candidates who may have taken time away from research and would like to apply for a mentored K award, NIMH will no longer count time spent away from research against the six-year eligibility window.

Effective for applications due on October 12, 2022, and thereafter, applicants for NIMH supported K01, K08 and K23 awards may have no more than 6 years of _postdoctoral research experience_ as of the relevant application due date at the time of the initial or resubmission application.

Please review the full notice, [NOT-MH-22-310](#), for further details.

2   AUTOMATED REMINDERS FOR SUBAWARD BUDGET PERIOD FUNDS

Beginning **October 1st**, the Subaward Managers have begun entering budget period dates into the IRES deliverables tab for projects that received full project funding in the first year. IRES will send an automated message to remind DBOs that they need to initiate the request for a subaward modification.

3   EXTERNAL PROFESSIONAL ACTIVITIES GUIDANCE

On September 21st, Provost Scott Strobel sent a message to all faculty regarding updated guidance regarding external professional activities for faculty. This new guidance also includes a template contract addendum that faculty are strongly encouraged to utilize in their external consulting agreements. For additional information, please visit [External Professional Activities Guidance](#).

4   INSTITUTIONAL BASE SALARIES FOR SPONSORED PROJECTS

During the September Brown Bag, it was stated that when there is a change to IBS, a letter should be generated in Workday to notify the individual of the change in IBS. Unfortunately, this does not happen automatically. The university is exploring if this functionality could be automated – more to come at a later date!

5   UPDATED FORM: 1306 FR.02 F&A RATE REDUCTION-WAIVER REQUEST

The form titled [1306 FR.02 FA Rate Reduction-Waiver Request](#) has been updated.

6   CAMPUS-WIDE COLLABORATIVE TRAINING COMMITTEE (CCTC) SURVEY

Thank you to all who took the CCTC survey about Portfolio Management training needs. The survey is now closed. The feedback and data received will be used by the CCTC to finalize training and educational tools currently under development.

7 CITI PROGRAM COURSE: INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE ADMINISTRATION

This [IACUC Administration course offered by CITI Program](#) provides a comprehensive review of IACUC administration, including the IACUC administrator's specific roles and responsibilities in an animal care and use program. It also prepares the learner to sit for the CPIA credential exam.

8 CAREERS RELATED TO RESEARCH ADMINISTRATION

There are currently several job openings related to research administration across Yale. Please feel free to share the below opportunities with eligible candidates. Referral awards of $1,500 - $2,000 are available for eligible staff. *Please visit the [Employee Referral Program website](#) for details.*

Openings:

- **Assistant Director, Research Integrity** *(Requisition number TBA)*
  Research Integrity Office
  Reporting to the Director, Research Integrity, this position will provide high-level support to faculty committees and senior institutional leadership related to the review and handling of allegations of research misconduct and other data integrity related inquiries and investigations, and will provide guidance and make recommendations to a variety of stakeholders regarding research integrity policies and processes.

- **Institutional Animal Care and Use Committee (IACUC) Coordinator** *(76729BR)*
  Office of Animal Research Support
  The IACUC Coordinator position serves as a resource to the animal research community for IACUC-associated activities and maintaining animal care and use compliance. Primary responsibilities include, but are not limited to, quality assurance of IACUC information, coordinating facility tours and access, maintaining office standard operating procedures, and grant-protocol congruency reviews. This position also focuses on providing support to the IACUC and serving as a liaison between the Office of Sponsored Projects, investigators, business managers and the Yale Animal Resource Center.

- **Director, Research Compliance Data Analytics** *(75291BR)*
  Office of Research Compliance
  The Director, Research Compliance Data Analytics is responsible for the development and

implementation of a compliance monitoring program related to the administration of sponsored projects.

- **Business Analyst, Research Enterprise Operations** *(74974BR)*
  Office of Research Enterprise Operations
  This position will be a member of the Office of Research Enterprise Operations (OREO) team supporting Integrated Research Enterprise Solutions (IRES) applications and business process design for the Office of Research Administration.

- **Contract Manager** *(76227BR)*
  Office of Sponsored Projects (OSP)
  Reporting to one of the Office of Sponsored Projects (OSP) Senior Contract Managers, the Contract Manager (CM) provides support to faculty and administrators regarding the review and development of proposals as well as the negotiation, execution and administration of contracts, including research agreements, federal contracts/agreements, confidentiality agreements and material transfer agreements.

- **Operations Manager** *(75448BR)*
  Office of the Vice Provost for Research
  The Operations Manager works closely with staff members throughout the organization to provide a high level of administrative and financial services in support of the mission of units within the science centers and institute portfolio of the Vice Provost for Research.

- **Accounting Supervisor** *(74266BR)*
  Sponsored Projects Financial Administration
  The Accounting Supervisor is responsible for supervising a team of individuals within the financial and reporting services group for all sponsored projects at the University.

- **Award Setup Analyst** *(75983BR)*
  Sponsored Projects Financial Administration
  The Award Setup Analyst is responsible for creating and modifying all University sponsored research accounts in the financial system.

- **Financial Analyst 1, Post Award** *(75315BR)*
  Faculty Research Management Services (FRMS)

Reporting to the FRMS Associate Director who provides general direction, provide analytical and financial services, guidance and consultation to faculty and staff optimizing a PI's use of research funds for awards within assigned portfolios across multiple departments. This position is an early career research administration position that focuses on accelerating the development of Grant Accountants while creating a pipeline of high-performing talent.

Visit [Yale Careers Homepage](#) for more information.

9 SPONSORED PROJECTS TRAINING

[Visit Yale's TMS site](#) for class descriptions and registration *(VPN required)*.

Virtual Instructor-Led Training (vILT): Upcoming Classes

- October 17: Intro to Sponsored Projects Administration (SPA)
- November 9: Fly America Act & Open Skies Agreement
- November 15: IRES Proposal Development (PD)
- December 7: Industry Sponsored Clinical Trial Budgeting
- December 1: Financial Reporting and Closeout
- December 12: Intro to Sponsored Projects Administration (SPA)

On-Demand [eLearning via TMS](#)

- Allocating Allowable Costs
- Clinical Trials: Create a Clinical Trial Record in PD
- Cost Transfer Principles
- Direct Charging of F&A Type Costs on Sponsored Awards
- Principles of Effort
- Export Compliance (CITI Program)
- IRES Proposal Tracking (PT) Overview
- NIH K Award Fundamentals
- Other Support and Third-Party Agreements Library
- Subrecipient Basics and Monitoring
- What Research Staff Need to Know About Spending Sponsored Projects Funds

NCURA Webinars

View videos of recent National Council of University Research Administrators (NCURA) webinars by visiting the [Sponsored Projects Research Administrator Training webpage](#).