



# Managing at Yale

## Great Manager

### Sample Program Outline

This five-week program (four weeks with a final reflection week) addresses the specific challenges Yale leaders face every day, including:

- Creating a diverse and inclusive culture
- Developing yourself and those you lead

Offline time estimates are approximate, based on individual and team study habits.

Week	Topic	Estimated Time Commitment
Week 1	Getting Started & Culture <ul style="list-style-type: none"> <li>• Acclimate to the virtual learning environment &amp; connect with fellow cohort members</li> <li>• Explore Organizational Culture</li> </ul>	Offline: 165 mins Live Sessions: 90 mins Mon – 10:00 – 10:30 AM Kickoff Session Thu – 1:00 -2:00 PM – Culture
Week 2	Developing Yourself & Others <ul style="list-style-type: none"> <li>• Explore your DiSC profile</li> <li>• Learn how to have Career Conversations</li> </ul>	Offline: 180 mins Live Session: 60 mins Mon – 10:00 – 11:00 AM – DiSC
Week 3	Situational Leadership <ul style="list-style-type: none"> <li>• Explore Situational Leadership as a tool you can use in various situations when working with colleagues to resolve organizational issues</li> </ul>	Offline: 120 minutes Live Session: 60 mins Thu – 11:00 – 12:00 PM – Situational Leadership
Week 4	Diversity & Inclusion <ul style="list-style-type: none"> <li>• Explore diversity, challenges in the workplace</li> <li>• Develop tools that will create the optimal environment for diversity and inclusion</li> <li>• <b>** = Due to the nature of this topic, you must attend the live session on Thu during Week 4 to receive credit. This session will not be recorded and is a mandated portion of the training.</b></li> </ul>	Offline: 120 mins Live Session: 120 mins <b>Thu – 2:00 – 4:00 PM** – Diversity &amp; Inclusion</b>

Week 5	Great Manager Reflection Week <ul style="list-style-type: none"><li>• Finalize assignments</li><li>• Complete required To-Do items</li><li>• Finish &amp; Submit Final Assignment</li></ul>	Offline: 150 mins Live: 0 mins