



**Form 1101 FR.02**  
**Manual Journal Request**

Revised 6/20/2017

Accounting Date:	
Control Total Amount:	

Ledger:

- Yale University: Actuals       Yale University: Commitments

Ledger Account		Debit Amount		Credit Amount	
Grant (6)	G	Memo			
Gift (6)	G				
Yale Designated (6)	YD				
Cost Center (4)	CC	External Reference ID			
Program (5)	PG	Budget Date			
Project (6)	PJ	Cost Transfer Reason Code			
Assignee		Additional Worktags			
Spend/Revenue Category (3)					

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\* Note: Numbers in parentheses following chart of accounts segments indicate the total number of numerical digits required for that segment.