



Form 1310 FR.05  
 Delegation of Requestor Authority for Sponsored Projects

Revised 6/28/2017

PI Name:		Home Dept.:	
Sponsor Award #:		Agency:	
Yale Award #:		Award Owning Cost Center:	
Award Period Start Date:		Period Budget:	
Award Period End Date:		Primary Financial Reviewer for Award:	

Please list those individuals who are authorized to make financial transactions on this sponsored award. These individuals should initial this form and retain a copy for their reference.

Name	Initial	Dollar Limit (\$)	POs – Workday and SciQuest (X)	Expense Reports (X)	Pro-Card (X)	Invoice Approvals (X)	Check Requests (X)	Petty Cash (X)	Travel Advances (X)	Shipping (X)	ISP Purchases (X)	Other (specify) (X)

\_\_\_\_\_  
 PI Signature

\_\_\_\_\_  
 Date

*Please note that effective July 1, 2010, Requestors will be required to complete appropriate sponsored projects training.*