

Take 5: Recognition resources for busy managers

From milestones and achievements to everyday moments of appreciation, these five tools make recognition simple and meaningful.

1

Start here: Recognition preferences card

Discover how each team member likes to be celebrated, ensuring your recognition hits the right note.

Your Recognition Preferences

Name Nickname Preferred pronoun (optional)

Recognition
If I like to recognize your contributions in a way that is most meaningful to you, would you value:

Receiving an award for an achievement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Being thanked privately by your manager?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Being recognized in a group of peers/collees?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Receiving a note of appreciation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

2

Make it memorable: YCards

A beautiful Yale image + your heartfelt words = a combo your team member will treasure.



3

Spread some joy: Chat stickers

Add a splash of color and a dash of fun to online chats, emails, or even texts from your mobile device.



4

Plan ahead: Celebration calendar

Stay on top of your celebration planning; this calendar serves up inspiration all year long.



5

Spotlight milestones: Celebration module

Make a colleague's milestone anniversary extra special when you post to their own custom message board.



Looking for more inspiration?

Check out the [recognition hub for managers](#) for additional resources, tips, and creative ways to keep recognition flowing.