 <p style="text-align: center;"><b>YALE UNIVERSITY POLICE DEPARTMENT GENERAL ORDERS</b> <i>Serving with Integrity, Trust, Commitment and Courage Since 1894</i></p>	ORDER TYPE: NEED TO REFER	
	<b>305 ARRESTS, RESTRAINING AND PROTECTIVE ORDERS, POSSESSION OF WEAPONS</b>	
	EFFECTIVE DATE: <p style="text-align: center;">05 MAR 2019</p>	REVIEW DATE: <p style="text-align: center;">ANNUAL</p>

**PURPOSE**

The purpose of this order is to state department policy concerning carrying and/or possessing the department's issued service weapon by a sworn member of this department whenever arrested as defined below, or when the officer has been served with a restraining or protective order.

**Report of Arrest**

Any sworn member of this Department arrested (whether or not taken into custody) for any crime involving the use, attempted use or threatened use of physical force against another person, or any felony, whether or not charged in the State of Connecticut shall, within 24 hours of the time of such arrest, report orally the matter to the Office of Professional Standards or in his absence, the Shift Supervisor at Patrol, or in his absence, the Communications Supervisor. Written notification is required within 72 hours of the time of such arrest.

**Protective or Restraining Orders**

Any sworn member of this Department who has served upon him/her a protective or restraining order shall within 24 hours of the time of such service, report orally the matter to the Office of Professional Standards or in his absence, the Shift Supervisor at Patrol, or in his absence, the Communications Supervisor. Written notification is required within 72 hours of the time of such service.

In the event notification is made to either the Shift Supervisor or the Communications Supervisor, it shall be that supervisor's responsibility to immediately notify orally first then in writing the commanding officer of the unit the affected member is assigned to or the Chief of Police (in that order) who will provide instructions as follows:

**Follow-up Notification**

The Office of Professional Standards or that person(s) designated by the Chief of Police or commanding officer of the unit the affected member is assigned to will, within 24 hours of notice, meet personally with the affected employee and under the authority of this Order, immediately take into protective custody the employee's service weapon, and assign said officer to administrative duties. Nothing in this order shall prohibit the Chief of Police or in his absence, his designee, depending on the circumstances surrounding the arrest and/or service, to immediately suspend from duty the affected officer.

**Post arrest/service follow-up**

The Office of Professional Standards (or designee) or that supervisor so designated by the Chief of Police will monitor post arrest/service procedures (at minimum) as follows:

- Obtain any and all facts concerning the arrest and/or service to include available police reports
- Determine from the affected officer (verified through the court) the hearing date(s).
- Either personally or from the court, obtain documentation of the disposition concerning any continuances, Temporary or full Protective Orders issued, etc.

**Continuing Evaluation**

Since it is impossible to determine the course each case will follow within the court system, it will be the responsibility of the Chief of Police to continually assess the information before him and take appropriate action. In the event a Temporary Restraining Order or Full Protective Order is not issued, or if issued, allows the affected employee to retain possession of his/her service weapon, then such officer may be returned to field duties with such restrictions as the Chief of Police deems prudent. In no event will a weapon be returned to an officer while a felony charge is pending.

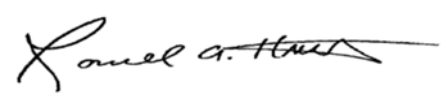
**Due Process**

During the entire course of events following notice of arrest or service, the affected officer shall have full accessibility to his or her Union representative.

**Failure to notify**

Should any sworn member of this Department fail to comply with the provisions of this Order regarding reporting of arrest or Protective or Restraining Orders, that officer shall, after a hearing, be subject to Termination of Employment.

PER ORDER OF



RONNELL A. HIGGINS  
DIRECTOR OF PUBLIC SAFETY AND CHIEF OF POLICE

**REFERENCES:**

**POST regulations (felony convictions) 53a-217c - Connecticut General Statutes 29-28 (b) (5)- Connecticut General Statutes Omnibus Consolidated Appropriations Act of 1997**

**THIS GENERAL ORDER SUPERSEDES 305 ARRESTS, RESTRAINING AND PROTECTIVE ORDERS, POSSESSION OF WEAPONS, ISSUED ON 4/10/1997.**