



Form 3501 FR.05

Direct Deposit Pull Authorization

Revised 4/26/2023

All fields must be complete to process direct deposit pull.

Submit all forms to: employee.services@yale.edu

For questions, contact employee Service Center: 203-432-5552

| Employee and Payroll Information | | | | | |
|----------------------------------|--|-------------|--|-------|--|
| First Name: | | Last Name: | | M.I.: | |
| UPI #: | | Department: | | | |
| NetID: | | Payroll: | <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Monthly | | |

| Reason for Pull Request |
|-------------------------|
| |

| Preparer and Authorizer Information | | | |
|-------------------------------------|--|----------|--|
| Preparer Name: | | Phone #: | |
| Dept. Authorizer Name: | | Title: | |
| Signature: | | Date: | |

| Payroll Use Only | | | | |
|------------------|--|-------------------|--|--|
| Mail Code: | | Home Dept.: | | |
| Bank Acct. #: | | Bank TR #: | | |
| Bank Name: | | Checking/Savings: | <input type="checkbox"/> C <input type="checkbox"/> S | Errors: <input type="checkbox"/> Reversed <input type="checkbox"/> Costed |
| Notes: | | | | |