

In conjunction with the Associate Vice President for Research Administration, the Office of the Provost, the Office of the General Counsel, appropriate Yale Deans' Offices, other University IRB Chairs, Vice Chairs and others, the IRB Chair promotes a culture consistent with the objectives of Yale's Human Research Protection Program (HRPP), with special emphasis on the respect for and protection of individuals participating in research at the University. In promoting such a culture, the Chair and Vice Chair are directly responsible for overseeing the protection of research participants by ensuring the proper review, approval, disapproval or determination of exemption from further review of research protocol submissions to the IRB.

## Responsibilities of the Institutional Review Board Chair and Vice Chair

- Preside over meetings of the fully convened IRB and ensure that the IRB carries out its duly authorized responsibilities as required by federal regulations, ethical principles, state laws and University policy.
- Review and approve protocol submissions that qualify for expedited review pursuant to federal regulations, ethical principles, state laws and University policies, or delegate such authority to a qualified and experienced IRB member to conduct such review and approval.
- Ensure that membership of the IRB is recruited, appointed and oriented such that the IRB is duly qualified to fulfill its obligations to review, require modifications to, approve (or disapprove) research protocols that represent the breadth of research submitted to the IRB by Yale researchers.
- Serve as a liaison between the HRPP and the University research community to promote communication and understanding of the concerns of the IRB, the research community and other HRPP partners.
- Ensure that reports related to safety, noncompliance, unanticipated problems in research and adverse events are reviewed, attended to and reported pursuant to federal regulations, state laws and University policy.
- Respond to local and federal investigations relating to protocols and actions, as required.
- In conjunction with the Associate Vice Provost for Research Administration, the Offices of the Provost, General Counsel, the Yale Deans and others as appropriate, develop and revise HRPP and IRB policies, procedures and guidelines to stay current with societal thinking, regulatory changes and national best practice standards.