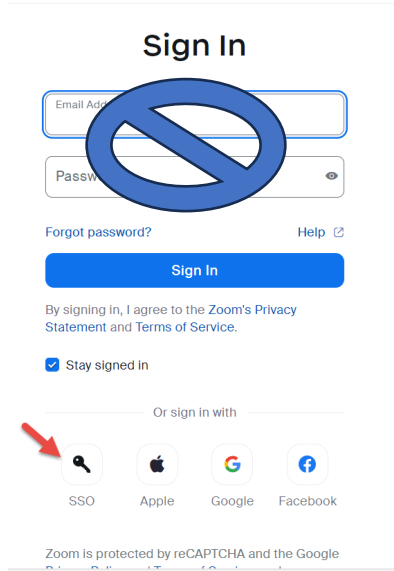


Accessing the Finance Teams Training Zoom recording:

1. Open the [Zoom link](#).
2. **Select SSO icon at bottom left.** Do not fill in the email address/password boxes directly under the words "Sign In."



The screenshot shows the Zoom Sign In page. At the top, the text "Sign In" is centered. Below it are two input fields: "Email Address" and "Password". A large blue circle with a diagonal slash is drawn over both input fields. Below the password field are links for "Forgot password?" and "Help". A blue "Sign In" button is centered below these links. Underneath the button, there is a line of text: "By signing in, I agree to the Zoom's Privacy Statement and Terms of Service." Below this is a checked checkbox labeled "Stay signed in". A horizontal line separates this section from the "Or sign in with" section. This section contains four icons: SSO (a key icon), Apple, Google, and Facebook. A red arrow points to the SSO icon. At the bottom of the page, there is a small line of text: "Zoom is protected by reCAPTCHA and the Google".

3. Complete Duo authentication