About Annual Enrollment

December 1–15 is the time to make enrollment changes to your medical, dental, and vision benefit choices, and to update beneficiary information. You can enroll or make changes in Workday, located on your.yale.edu. The Workday link is located at the top of the screen.

If you take no action, your current elections will remain in effect for 2018, with the exception of your Flexible Spending Account (Health Care and/or Dependent Care). If you wish to participate in Flexible Spending Accounts during 2018, you must re-enroll during annual enrollment. You can do so from December 1 to 15, 2017.

Key Dates to Remember

December 1–15:
- Enroll in or change medical, dental, and vision coverage.
- Enroll or re-enroll in a Health Care and/or Dependent Care Flexible Spending Account for 2018.
  
  Note: Re-enrollment is required to participate. The 2018 Health Care FSA limit is $2,650.

Now through December 15: Submit staff tuition reimbursement claims (for your 2017 tax year benefit).

For more information

Visit It’s Your Yale—Enroll on your.yale.edu to access the resources available to help you make your annual enrollment elections. If you have additional questions, contact Employee Services at 203-432-5552 or via e-mail at employee.services@yale.edu.

Visit http://your.yale.edu/plan-documents-notices for important notices and plan documents.

Benefits Toolbox

Additional resources and details regarding your benefit options and plans are available in the Benefits Toolbox on the It’s Your Yale website.

Do you have other insurance?

For members covered by more than one insurance plan (such as your employer plan and your spouse’s employer plan), Coordination of Benefits (COB) is the method used by Yale Health to determine which plan pays first, which pays second, and the amount paid by each plan. Yale Health will use the COB method to ensure that members covered by more than one insurance plan will receive the benefits they are entitled to while avoiding overpayment by either plan.

If you are enrolled in an insurance plan in addition to Yale Health, you must provide information about that plan to Yale Health on the Insurance Information Update (COB) form, which can be found at http://yalehealth.yale.edu/resources/forms.

Failure to disclose this information may affect the terms of your coverage or denial of claims. Please visit http://yalehealth.yale.edu/coverage for more information about coordination of benefits.

The benefit description in this document are brief summaries of the benefits offered. More detailed information about your benefits can be found on your.yale.edu. If anything differs from what is stated in the legal plan documents and insurance contracts that govern the plans, the legal plan documents will prevail.

Although it is intended that the benefit plans will be continued, the university reserves the right to amend, modify, or terminate the plans at any time.

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