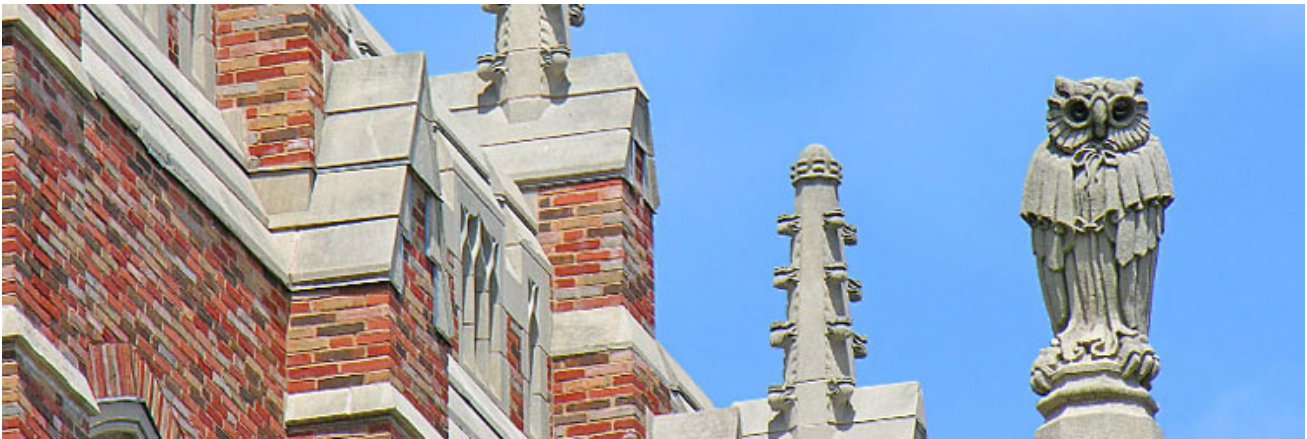


To view this email as a web page, go [here](#).

Research Administrators

NEWS & UPDATES

The [Research Administrators News & Updates](#) is a bi-weekly e-newsletter published by the Office of Sponsored Projects (OSP) at Yale University. It is a subscription-based newsletter that provides updates and reminders, quick facts, guidance and training information in all aspects of research administration. [Use this link to manage your Research Administrators News & Updates subscription.](#)



News Items Vol. 4, Iss. 5 | November 30, 2023

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1. Indirect Rate for Clinical Trials

On November 16, 2023, a message was sent to the YSM community from Arnin Dontes, Deputy Dean, Finance & Administration and Dave Coleman, Interim Director, Yale Center for Clinical Investigation regarding a change in the indirect rate on industry-sponsored clinical trials from 30% to 35%, effective November 1, 2023. The increased rate will only be applied prospectively in the budgets of new research protocols being formulated at the time of the effective date, and this new rate includes investigator-initiated trials that are funded by industry.

Please contact Dave Coleman at david.coleman@yale.edu if you have questions about this policy change.



2. Workday Learning: Yale's Future Learning Management System

Yale is replacing the University's current Training Management System (TMS) with Workday Learning this January.

- Register for Workday Learning instructor-led training for [Learners](#) and/or [Managers](#) or [Instructors](#)
- Access self-paced training and resources via the [Workday Learning Training](#) page
- View the [Workday Learning FAQs](#)

3. NCURA Region I: Call for 2024 Session Proposals

NCURA Region I is seeking session proposals for the Region I Meeting that will take place May 6-8, 2024 at the Westin Portland Harborview in Portland, ME. New and returning speakers are encouraged to submit engaging current and hot topics in research administration for the program including topics on:

- Pre-Award
- Post-Award
- PUI (Predominantly Undergraduate Institutions)
- Research Development
- Research Compliance
- Funding Agencies/Sponsors
- Operations Management
- Industry/Contracts
- Professional Development

[Proposals can be submitted here](#), and should be submitted by December 8th.



4. RA Webinar: Cost Transfer Phase 2

The Cost Transfer Phase 2 project will simplify and clarify the Cost Transfer policy, update related Workday processes, reason codes, and questionnaire, and consolidate the review process to the SPFA compliance team, resulting in enhanced efficiencies and compliance, strengthening controls, decrease in audit findings, and minimizing potential funding

remaining abreast of national trends in research security compliance; maintaining awareness of relevant privacy, data security, and data sharing laws of countries where Yale collaborative research is occurring; providing advice on national trends and enforcement activities affecting the research enterprise, including those involving foreign activities; and collaborating on the preparation of communications for affected members of Yale's research community. This position will also be asked to provide advice and assistance on advance approval and disclosure requirements related to faculty member's external institutional or funder relationships and reviewing instances of incomplete disclosure or reporting of external activity. The Assistant Director will assist in developing and implementing a tracking system.

Operations Manager (85370BR)

Research Support Units

Reporting to the Lead Administrator, the Operations Manager will provide a high level of administrative services, financial reporting and analysis, and business operations support as a member of the business operations team supporting of a diverse portfolio of operating units falling under the leadership of the Vice Provost for Research, including the Office of Research Administration, Faculty Research Management Services, Yale Center for Research Computing, as well as, center campus Science Centers, Institutes and Cores.

Accounting Supervisor (84751BR)

Sponsored Projects Financial Administration

Reporting to the Manager of Financial Reporting in the Office of Sponsored Projects Financial Administration, the Accounting Supervisor is responsible for supervising a team of individuals within the financial and reporting services group for all sponsored projects at the University. Manage all aspects of work activities to ensure the highest quality of customer service, financial reporting, award set up, award closeouts and compliance with accounting principles, sponsor requirements, state and federal guidelines as well as University policies and procedures.

Contract Manager (84675BR) Remote options available

Office of Sponsored Projects

Reporting to the Office of Sponsored Projects' (OSP) Lead Contract Manager, Clinical Trials Management, the Contract Manager (CM) provides support to the Yale School of Medicine (YSM) faculty and administrators regarding the successful negotiation of corporate clinical trial agreements (CTAs) and other related agreements. The CM is responsible for the negotiation/acceptance of awards on behalf of Yale University that support the activities of YSM. It is the responsibility of the CM to ensure that the terms and

conditions of YSM awards comport with University policies and provides administrative support as appropriate, during the life of the award. The CM will provide YSM faculty and administrators guidance regarding interpretation of award terms and conditions, keep abreast of changes in University policy, federal regulations, sponsor requirements, and be a valuable and reliable resource to OSP and the community overall.

Compliance Coordinator (82094BR)

Conflict of Interest Office

Under the direction of the Director of the Conflict of Interest Office, and with broad latitude for discretion and independent judgment, the Compliance Coordinator is responsible for the day-to-day activities associated with reviewing financial interests disclosed by faculty and other individuals who are responsible for the design, conduct or reporting of research, and for evaluating such interests in accordance with University policy and federal or other sponsoring agencies' Conflict of Interest (COI) regulations and/or policies.

Associate Director of SPFA (83471BR)

Sponsored Projects Financial Administration

The Associate Director of SPFA is responsible for overseeing the financial management and administration of sponsored projects within the organization. This position plays a critical role in ensuring compliance with financial regulations, optimizing financial performance, and providing strategic financial guidance for SPFA. The Associate Director collaborates closely with internal stakeholders, principal investigators, sponsors, and external partners to support successful financial management.

Additionally, the Associate Director will manage post-award financial analysts, oversee Letter of Credit drawdowns for federal agencies, accounts receivable for Sponsored awards, and assist with finance projects related to grants.

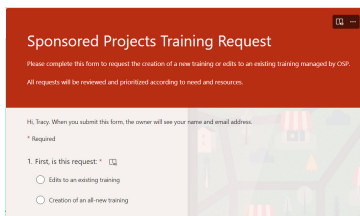
Assistant Director of Export Controls (80447BR)

Export Controls

The Assistant Director of Export Controls works with the Director to ensure Yale's compliance with laws related to international trade, restricted party screening, and technology transfers.; The person in this position is responsible for working with internal clients in determining the proper course of action to comply with regulations regarding exports, deemed exports, proposal and contract reviews, reimbursements, international travel, and restricted party screening. Specific Responsibilities of this role include: Approve certain physical export shipments by assigning appropriate Export Control Classification Numbers (ECCNs),

making license determinations, and filing EEs when required through eShipGlobal. Review regulatory issues related to proposal submission to identify potential export control concerns. Review the terms and conditions of awards and agreements, including awards, grants, NDAs, CDAs, and other agreements as they relate to export controls, particularly the Fundamental Research Exclusion. Manage interactions with faculty, staff, and outside parties in relation to the Yale's export control compliance obligations and facilitate the ability of these individuals to successfully perform the functions of their position while maintaining compliance with export control laws, including Technology Control Plans when required. Advise the Office of International Students and Scholars on the export control attestation determination of certain visa applications. Work with Procurement and Accounts Payable through Workday to resolve supplier and payment concerns related to export controls. Track the submittal of general correspondence and license applications. Review restricted party hits across Yale's campus, resolve escalated hits, and oversee the auditing of campus-wide restricted party screening activity. Conduct awareness training throughout campus. Work with the Office of General Counsel, as well as other departments, on Yale programs with export control implications. Document specific situations and international transactions in accordance with export control laws. Assist with the writing of policies and procedures related to export controls. Assist with updating an internal website to maintain current information accuracy. Committee service and other duties as needed.

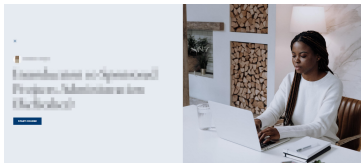
Visit [Yale Careers Homepage](#) for more information.

A screenshot of a web form titled "Sponsored Projects Training Request". The form has a red header with the title and a small icon. Below the header, there is a sub-header "Please complete this form to request the creation of a new training or edits to an existing training managed by OSP." and a note "All requests will be reviewed and prioritized according to need and resources." The main content area has a light gray background with a faint image of a building. It contains a message "Hi, Tracy. When you submit this form, the owner will see your name and email address." followed by a red asterisk indicating a required field. The first question is "1. First, is this request? *", with two radio button options: "Edits to an existing training" and "Creation of an all-new training".

6. Sponsored Projects Training Request Intake Form

Requests to edit sponsored projects trainings can be made via the Sponsored Projects Training Request intake form. Both requests to edit existing trainings as well as requests to create a new training can be submitted via the intake form. All requests will be reviewed and prioritized according to need and resources. [Access the intake form.](#)

The intake form can be found on our [training webpage](#) at any time.



7. Sponsored Projects Training

[Visit Yale's TMS site](#) for course descriptions and registration (*VPN required*).

*Courses with an asterisk have had recent content edits.

On-Demand [eLearning](#)

- Allocating Allowable Costs
- Applying Cost Allocation Methodology (*previously: Cost Allocation Methodology*)
- Cost Sharing on Sponsored Projects
- Cost Transfer Principles
- Direct Charging of F&A Type Costs on Sponsored Awards
- Export Compliance by CITI Program
- Introduction to Sponsored Projects Administration (and refresher!)
- Managing Subaward Invoices (*previously: Subaward Management Overview*)
- Principal Investigator Eligibility: Who Can Be a PI?
- IRES Proposal Development (PD) for Clinical Trials
- IRES Proposal Development (PD) for NIH RPPRs
- IRES Proposal Development (PD) Training
- IRES Proposal Tracking (PT) Overview
- NIH K Award Fundamentals
- Other Support and Third-Party Agreements Library
- Principles of Effort
- Subrecipient Basics and Monitoring
- What Research Staff Need to Know About Spending Sponsored Projects Funds

Have a training need? [Request edits to an existing training or request the creation of a new sponsored projects training.](#)

NCURA Webinars

View videos of recent National Council of University Research Administrators (NCURA) webinars by visiting the [Sponsored Projects Research Administrator Training webpage](#).



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