

OSP News & Updates

Office of Sponsored Projects

4/16/2020

2020 Volume 2, Issue 2

The [OSP News & Updates](#), published by the Office of Sponsored Projects, is a bi-weekly subscription-based newsletter that provides OSP and sponsor updates and reminders, quick facts, guidance and training in all aspects of sponsored projects administration. [Subscribe to OSP News & Updates](#)

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1 REMINDER TO USE GCAT MAILBOX FOR ACTIONABLE ITEMS

As a reminder, please continue to send **all** actionable items to your assigned GCAT mailbox so that our Team Assistants can log work requests to the appropriate OSP representative. Use of the GCAT mailboxes allows us to ensure continuity of workflow, should there be unexpected absences.

2 SPONSOR COMMUNICATIONS REGARDING COVID-19

As we navigate through the world of COVID-19, the University is receiving communications from both federal and non-federal sponsors inquiring after our ability to either begin or continue work on research projects. Some communications are received through the Office of Sponsored Projects, others are going directly to PIs and/or business office staff. OSP asks that all communications be forwarded to your GCAT mailbox so that we can forward to the proper individuals and follow up appropriately. If you should have any questions, please contact Lisa Mosley at lisa.mosley@yale.edu.

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3 OSP BROWN BAG MEETING

Join us for the April 23rd Brown Bag meeting. The focus of this meeting will be the impact of COVID-19 on sponsored research.

TMS registration will not be required for this meeting. Use the following information to attend:

- [Use this Zoom link to login into the event](#)
- To listen by phone: 203-432-9888 or 646-568-7788
- Meeting ID: 918 1737 6957
- April 23, 2020
- 10:00am – 11:10am

4 OSP TRAINING

4.1 NEW ONLINE COURSE: IRES PROPOSAL TRACKING (PT) OVERVIEW

A new course: *IRES Proposal Tracking (PT) Overview*, is now available. This online course provides an overview of the PT environment and shows how to navigate the various tabbed sections and locate pertinent award information. This online course replaces the instructor-led PT class.

For the best learning experience users are encouraged to open an IRES PT record and click along with the course to become familiar with navigating in the PT environment. This presentation will still be useful for those who do not have PT access. [View the Proposal Tracking \(PT\) Overview online course.](#)

4.2 OSP INSTRUCTOR-LED TRAINING (ILT) POSTPONED

As a reminder, in accordance with University guidance, instructor-led classes have been cancelled through April 30, 2020. As we move forward through this evolving situation, we will be making decisions about future classes, and those registered for class will be notified of any changes via email.

Online training is available for many of the OSP courses on the [OSP TMS website](#). Feel free to preview class presentations for all OSP training courses on the [OSP Research Administrators training website](#).

5 REMINDER - NIH SYSTEMS WILL BE DOWN APRIL 17 – APRIL 20

NIH issued a notice that from 8 a.m. Eastern Time tomorrow Friday, April 17 through 8 p.m. Eastern Time on Monday, April 20, all eRA modules (eRA Commons, ASSIST, IAR, iEdison, etc.) and all informational websites (era.nih.gov, etc.) will be unavailable.

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Any affected proposal due dates will be covered under [NIH's late application policy due to COVID-19](#), which allows all applications submitted late for due dates between March 9, 2020 and May 1, 2020, to be accepted through May 1, 2020.

Resources

[NIH Guide Notice NOT-OD-20-096](#)

NIH Plans to Migrate eRA Modules and Data to the Cloud April 17-20; All Systems Unavailable During Migration Window

[NIH Guide Notice NOT-OD-20-091](#)

NIH Late Application Policy Due to Public Health Emergency for U.S. for 2019 Novel Coronavirus (COVID-19)

NIH Extramural Nexus

<https://nexus.od.nih.gov/all/2020/04/07/era-moving-to-the-cloud-april-17-to-april-20/>

6 UPDATED NIH OTHER SUPPORT FORMAT PAGE

The table below contains links to updated NIH Other Support format pages, instructions and additional information.

| Form Name | Description | How to Access | Instructions | Additional Information | Updated Date |
|--|---|--|---|---|--------------|
| Other Support Format Page (New and Renewal Applications) | Information on Other Support is used for grant awards and progress reports. | Blank format page: Other Support format page | Instructions: NIH Grants Policy Statement, Section 2.5.1: Just-in-Time Procedures | SAMPLE: Other Support - competing WEBSITE: Other Support OMB expiration date updated. For immediate use. | March 2020 |
| Other Support Format Page – (Progress Reports) | Information on Other Support is used for grant awards and progress reports. | Blank format page: Other Support format page | Instructions: NIH Grants Policy Statement, Section 2.5.1: Just-in-Time Procedures | SAMPLE: Other Support – non-competing WEBSITE: Other Support OMB expiration date updated. For immediate use. | March 2020 |

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7 NIH NOTICES FOR INSTITUTIONAL TRAINING (T) APPLICATIONS REGARDING HARASSMENT AND DISCRIMINATION PROTECTIONS

On April 8th, NIH issued a reminder that the institution support letter for institutional training (T) applications must include a description of the institutional commitment to ensuring that proper policies, procedures, and oversight are in place to prevent discriminatory harassment and other discriminatory practices, in addition to a description of the applicant institution's commitment to the planned program in order to ensure its success.

Applications without the required information will be withdrawn.

Resources

[NIH Notice NOT-OD-19-056](#)

Notice of Clarification Regarding Harassment and Discrimination Protections in NIH Training Applications

[NIH notice NOT-OD-19-029](#)

Harassment and Discrimination Protections in NIH Training Applications

8 WEBINAR ON NSF-APPROVED FORMATS FOR THE BIOGRAPHICAL SKETCH AND CURRENT & PENDING SUPPORT DOCUMENTS

From Jean Feldman, Head, NSF Policy Office, 4/16/20

NSF recently recorded [a webinar about the requirement to use an NSF-approved format](#) for both the biographical sketch and current & pending support documents as part of proposals submitted to NSF. The policy, outlined in the NSF [Proposal and Award Policies and Procedures Guide](#) (PAPPG) (NSF 20-1), goes into effect for proposals submitted or due, on or after June 1, 2020. The two NSF-approved formats are [SciENCv: Science Experts Network Curriculum Vitae](#), and an NSF Fillable PDF.

Webinar topics include:

- the policy guidance for preparation of the biographical sketch and current and pending support sections of the proposal;
- a walk-through of the user experience in accessing these formats in NSF systems;
- detailed guidance from NIH on using SciENCv for preparing both documents; and
- answers to a number of frequently asked questions.

For additional information, see the NSF pages for the [biographical sketch](#) and [current and pending support](#). We would like your feedback on these formats prior to the June 1st requirement. Please provide your comments and questions to policy@nsf.gov.

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9 NSF'S IMPLEMENTATION OF OMB MEMORANDUM M-20-20

From Jean Feldman, Head, NSF Policy Office, 4/10/20

The Foundation has issued [guidance on NSF's implementation](#) of the Office of Management and Budget (OMB) Memorandum ([M-20-20](#)), entitled, *Repurposing Existing Federal Financial Assistance Programs and Awards to Support the Emergency Response to the Novel Coronavirus (COVID-19)*. NSF remains committed to working with the Administration, other federal agencies, and the research community to effectively respond to the COVID-19 national emergency. This guidance is to implement the flexibility class exception authorized by OMB Memorandum [M-20-20](#) that allows Federal awarding agencies to repurpose their Federal assistance awards (in whole or part) to support the COVID-19 response, as consistent with applicable laws. This will certainly help address questions that recipients may have regarding the donation of items/resources from NSF awards.

Any questions about the policies described in the NSF Guidance should be directed to policy@nsf.gov. Questions specific to a particular award should be directed to the cognizant NSF Program Officer. NSF is working to update existing FAQs and other resources to reflect NSF's new guidance and will keep you informed on our website at: nsf.gov/coronavirus.

10 COVID-19: DOE'S IMPLEMENTATION OF OMB MEMORANDUM M-20-17

From the Department of Energy, April 14, 2020:

DOE Implementation of OMB Memorandum M-20-17, entitled, "Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19) due to Loss of Operations" dated March 19, 2020.

The Department of Energy issued [guidance on implementing OMB Memorandum M-20-17](#).

This, and other recently-issued DOE guidance, may be found online at <https://www.energy.gov/management/policy-flashes>.

ⁱ Thank you to all who have contributed to this newsletter. Please direct questions or suggestions regarding newsletter content to Tracy Coston at osp.communications@yale.edu or tracy.coston@yale.edu. Use the following link to [unsubscribe to OSP News & Updates](#). For archived issues, visit [OSP News & Updates archives](#).