Update: NIH Annual Progress Reports

Individual Development Plans (IDPs): **NOT-OD-14-113**

The National Institutes of Health (NIH) announced that effective **October 1, 2014** all progress reports using the Research Performance Progress Report (RPPR) must include a description about how and whether IDPs will be used to identify and promote the career goals of graduate students and postdoctoral researchers associated with that award. This information will need to be reported in **Section D** of the RPPR.

At this time, the NIH is leaving it up to the award recipient to determine how and whether to use IDPs; however, a short description as to how or whether it will be used is required. Although NIH is not requiring the use of IDPs, it is highly likely that NIH will use it as a review criteria for training and career development awards.

RPPR Required for All Type 5 Non-SNAP: **NOT-OD-14-092**

The RPPR module must be utilized to submit all type 5 non-SNAP progress reports submitted to the NIH on or after **October 17, 2014**. This is an expansion of the existing policy which already requires that all SNAP, fellowship, and multi-year funded awards are submitted using the RPPR module.

Reminder: Professional Services and Consulting Policy

The Office of Grant and Contract Administration (GCA) would like to remind the community of a revision made to **Policy 3210: Professional Services and Consulting** in July 2013. The revision to the Policy, as it applies to the role, responsibility and authority of GCA regarding the engagement of external service providers by the University, states the following:

“The Office of Grant and Contract Administration

- Assists departments in verifying the allowability of charging professional services/consulting to a sponsored award as well as assessing whether the relationship should be that of a vendor or a subaward;
- Approves all Professional Services and Consulting Agreements **regardless of dollar threshold** if the consultant is identified as responsible for the design, conduct or reporting of the research described in the scope of work attached to the agreement;

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There will be a CT Stem Cell Research Fund (CSCRF) Introduction Course on Thursday, September 11, 2014, at 2:00 p.m. in room 112 Amistad. At this course, Tracy Coston (GCA), Dennis Tittley (GCFA), and Paula Wilson (YSCC) will provide information specific to the CSCRF contract requirements. This course is required for the PI and all research and business office staff who will have access to a CSCRF award.

Upcoming CT Stem Cell Research Fund (CSCRF) Introduction Course

- Approves the Professional Services and Consulting Agreement regardless of dollar threshold if the scope of work to be conducted under the agreement involves human and/or animal subjects research;
- Approves all Professional Services and Consulting Agreements funded by a sponsored award if the agreement exceeds $10,000 (including any and all amendments).