New! Bug 101’b’ for Effort Reporting

A new Brio Users Group report, the **BUG 101b - Effort Reporting**, provides the user community with "on-demand" data that includes labor charges to date and future commitments related specifically to an effort reporting period. Two user group sessions were held to determine the usability of the report. The new BUG report was met with very positive feedback. A survey provided to the ERS user community identified that 83% of users felt this report would be useful.

The pivot table reports include payroll percentage information needed to create the requisite individual and staff effort report(s) for a Principal Investigator/faculty member that is terminating employment prior to the next applicable effort reporting release. **Procedure 1315 PR.04** – Effort Reporting provides detailed steps on how to create an effort report template and obtain certification before individuals leave the institution.

With this “predictive effort report”, administrators will have a tool to identify the need for any labor adjustments (e.g., labor suspense) that may be needed prior to an effort report release or to facilitate discussion with Principal Investigators on current and future effort commitments.

The BUG report is for use by the home organization of the individual and is run based on effort reporting period dates and the individual's University Personal Identifier (UPI). The UPI is used as the Employee ID within the Effort Reporting System and can also be obtained through the University Directory. Summer earnings for faculty with 9-month appointments have been separated; note that commitments are not generated on summer earnings.

If you have any questions or comments, please provide us with your feedback at: [effort.reports@yale.edu](mailto:effort.reports@yale.edu). Note that Procedure 1315 PR.04 will be updated to reflect the availability and application of this new brio query report.