Building Subproject Budgets in Proposal Development (PD)

When developing a budget utilizing subprojects (either as required by the sponsor or for management of the award activities), **all costs, including subawards must be budgeted into the specified subprojects in the subprojects section of the budget.** No costs should be included in the prime/summary budget. See Quick Guide #16: Entering a Subproject for information on how to add a subproject to a budget in PD.

**Note:** Contact your GCA Reviewer if a grant or proposal contains a subaward institution that will also subcontract to another institution (for example, Yale provides a subaward to Harvard who will provide a subaward to Dartmouth) for further guidance.