1305 FR.01 LD Distribution and Adjustment Worksheet

USE OF THIS FORM IS OPTIONAL

PREPARER INFORMATION

PREPARER NAME:  
FIRST  
LAST  
DEPARTMENT:  
PHONE NUMBER:  
DATE:  

EMPLOYEE CHANGE INFORMATION

EMPLOYEE NAME:  
LAST  
FIRST  
M.I.  
EMPLOYEE ASSIGNMENT NUMBER:  

TRANSFER PERIOD:  
BEGIN DATE:  
DD-MON-YYYY  
END DATE:  
DD-MON-YYYY  

EARNINGS ELEMENT:  

ACTUAL DISTRIBUTIONS:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>TASK</th>
<th>AWARD</th>
<th>EXPENDITURE TYPE</th>
<th>ORGANIZATION</th>
<th>AMOUNT</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ADJUSTED DISTRIBUTIONS:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>TASK</th>
<th>AWARD</th>
<th>EXPENDITURE TYPE</th>
<th>ORGANIZATION</th>
<th>AMOUNT</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BATCH NUMBER:  

COMMENTS:  

Questions? Contact ga.gl@yale.edu