

The Institutional Signatory Official is a senior official who has the authority to commit Yale to the legally binding FWA terms and conditions. The IO has the authority to require compliance of the organization and all of its components to the terms of the FWA.

## Responsibilities of the Institutional Official

- Be cognizant of and understand the federal regulations pertaining to and the responsibilities of all components of the HRPP including the Organization, the IRBs, Sponsored Research, and investigators and research staff in protecting human research participants.
- Appoint IRB Chairs and members.
- Ensure that necessary resources are allocated to the human research protection program to assure its success.
- Report all incidents, as required by Yale's Federalwide Assurance, deemed to be serious or continuing noncompliance to the appropriate federal authorities.
- Complete all training requirements for the protection of human research participants, and for HIPAA.
- Receive regular communication regarding the status of the human research protection program and, as necessary, individual studies.
- Meet regularly with IRB Chairs and senior HRPP leadership