

## **Out of State Work Arrangements**

The majority of Yale employees work at a University campus location in Connecticut. In limited circumstances, a University department identifies a business need to hire or assign an employee to a work location outside of Connecticut. These arrangements require specific advanced University approval.

Below is a list of Yale approved states where you can hire regular or temporary employees to work remotely.

However, if your department wishes to hire someone to work in a state not on the below list, or anywhere internationally, **approval is needed from the Out of State Review Committee**. Please contact Tanyah Hunter at [tanyah.hunter@yale.edu](mailto:tanyah.hunter@yale.edu) or at 203-432-2095 for the required request form and to discuss the procedure.

	<b>Approved States</b>	
1	<b>DC</b>	Washington DC
2	<b>FL</b>	Florida
3	<b>GA</b>	Georgia
4	<b>IN</b>	Indiana
5	<b>IL</b>	Illinois
6	<b>KY</b>	Kentucky
7	<b>MA</b>	Massachusetts
8	<b>ME</b>	Maine
9	<b>MI</b>	Michigan
10	<b>NY</b>	New York
11	<b>NC</b>	North Carolina
12	<b>OK</b>	Oklahoma
13	<b>OR</b>	Oregon
14	<b>PA</b>	Pennsylvania
15	<b>RI</b>	Rhode Island
16	<b>TN</b>	Tennessee
17	<b>TX</b>	Texas
18	<b>VT</b>	Vermont
19	<b>VA</b>	Virginia
20	<b>WI</b>	Wisconsin

*\*\*States pending registration: N/A*

Thank you,  
Human Resources, Staffing & Career Development Office

***Last updated: 04/26/17 (tlh)***